

## **Effective Immediately and Until Further Notice**

### **CORONAVIRUS (COVID-19)**

#### **Precautions Update**

Out of an abundance of caution and to help prevent the spread of the Coronavirus (COVID-19) Pandemic, and in order to protect our Taxpayers, as well as our Employees, the Jim Wells County Appraisal District will be limiting face-to-face contact services with the public while continuing to provide services through other options, such as Phone, Fax and Online Services.

The Centers for Disease Control and Prevention along with State Health Agencies are recommending that all members of public and private offices take precautions and preventative measures to help stop the spread of the Coronavirus (COVID-19), such as social distancing (avoid close contact with others) among other precautions.

Due to the above stated reasons the following procedures will now be in place:

1. Appraisal Clerks will now be assisting the public from the front window counter, one person at a time and for no more than fifteen (15) minutes at a time.
2. Only one person at a time will be allowed to meet with an Appraiser inside the office area of the building, and for no more than twenty minutes (20) at a time.
3. Only one person at a time will be allowed to meet in our mapping department and for no more than twenty minutes (20) at a time.
4. Children under the age of sixteen (16) are not allowed inside the office area of the building.

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WEBSITE: [www.jimwellscad.org](http://www.jimwellscad.org)

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**WE WILL BE MONITORING THE SITUATION ON A DAY BY DAY BASIS  
AND FURTHER PERCAUTIONS MAY NEED TO BE TAKEN.**